



# VENDOR INVITATION

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NORTH DAKOTA HOME SCHOOL ASSOCIATION ANNOUNCES THEIR  
CHRISTIAN HOME EDUCATORS' STATE CONVENTION  
MARCH 1-3, 2007  
FARGO CIVIC CENTER, FARGO, NORTH DAKOTA

ISRAEL WAYNE AND SKEET SAVAGE, KEYNOTE SPEAKERS

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Greetings from the NDHSA! We are excited about our upcoming convention! It will be held at the Fargo Civic Center and we will have a very large exhibition hall to work with. The Centennial Hall, with 17,000 sq. ft. of carpeted floor space and 25 feet high ceilings is an ideal setting for up to 103 10X10 vendor exhibition booths.

**DEADLINE:** Reserve your space early this year! December 10, 2006, is the cut off for all advertising, sponsorships and for having your name printed in the convention booklet. We will continue to take vendors until all spaces are filled, but you will want to take advantage of our early bird fees and register as soon as you possibly can. All questions can be directed to Lori Kenney at [convention@ndhsa.org](mailto:convention@ndhsa.org). We will be mailing out the convention booklet the first week of January.

**FLOORPLAN:** Attached to this mailing is the Centennial Hall floor plan which lays out 103 10X10 booths. If you have any specific set-up requests, they must be made clear to the NDHSA (drawing a map of your desired booth set up is very helpful) and will be considered on a first-come, first-served basis. Please bring extension cords.

**FOOD:** No box lunches will be ordered this year, but the Civic Center has a concession stand that will be open throughout the convention. No outside food is allowed in the Civic Auditorium. You will find several choices to eat at the nearby restaurants.

**ACCOMMODATIONS:** The host hotel is the Howard Johnson's which is across the street from the Civic. They have a large block of rooms for our event at \$79.00 each. They can be reached at 701.232-8850. The Radisson Hotel is connected to the Civic Center by a skywalk. They have a small block of rooms at \$89.00 each and can be reached at 701.232.7363. Host families are being sought to house families coming from out town for the convention. If this is something you would like to take advantage of, please let me know, we have limited space available. We also will have more hotel rooms blocked throughout the city of Fargo. If you need a list of these, please contact Lori Kenney at [convention@ndhsa.org](mailto:convention@ndhsa.org).

**BAG STUFFING:** The NDHSA will stuff 500 bags this year. For a fee of \$50 you can have your advertisement of any thickness stuffed into our bags. Your company advertisements must arrive no later than February 1, 2007, to the following address: Karen Isgrig, 122 32<sup>nd</sup> Ave. NE, Fargo, ND 58102.

**PRODUCT SHIPPING:** If you plan to ship your product to the Civic Center there will be a \$20 fee from the Civic Center. Please send your product to: Fargo Civic Center, 207 N. 4<sup>th</sup> St., Fargo, ND, 58102 and mark it: **NDHSA Convention – March 1-3, 2007**. If I have assigned you a booth # by the time you have shipped your product, please include it on the label. Please only send product the week of the convention.

## Sponsorships

You or your business may choose to become a sponsor for a portion of our convention at the fees listed on the registration form.

**Keynote Sponsor:** You will have your company name mentioned before and after the keynote address, you will have your company ad projected on a screen via PowerPoint presentation prior to keynote address, you will be mentioned in the convention booklet as a keynote sponsor and will receive ½ page ad free.

**Workshop Sponsor:** Will have your company name mentioned before and after the workshop and be listed in the convention booklet as a workshop sponsor.

**Vendor Hall Break Sponsor:** Your company will be mentioned before the break as the vendor hall break sponsor, you will also have your company name mentioned in the exhibition hall via the PA system, and you will have your name listed in the convention booklet as a vendor hall break sponsor.

**Special Friday Night Keynote Sponsor:** Your company name will be mentioned before and after the keynote as a sponsor and you will have your name listed in the convention booklet as a Friday Night Keynote Sponsor.



***Mail to NDHSA, 1854 107<sup>th</sup> St. NE, Bottineau, ND, 58318***  
***OR go to www.ndhsa.org and sign up online.***

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<b>Quantity</b>	<b>Item</b>	<b>Price</b>	<b>Total</b>
_____	10X10 Booth (8' table & 2 chairs)	\$125 before Dec. 10, 2006	_____
_____	10X10 Booth (8' table & 2 chairs)	\$150 after Dec. 10, 2006	_____
_____	Extra table (limit one per booth)	\$5 before Dec. 10, 2006	_____
_____	Extra table (limit one per booth)	\$10 after Dec. 10, 2006	_____
_____	Paper Table Covering	\$5	_____
_____	Table skirting	\$22	_____
_____	Full Page ad in convention booklet (This will fill an 8-1/2 X 11" page) <b>(Must be to Lori Kenney prior to December 10, 2006)</b>	\$100	_____
_____	Half Page ad in Convention booklet (This will fill an 8-1/2 X 5-1/2" page) <b>(Must be to Lori Kenney prior to December 10, 2006)</b>	\$50	_____
_____	One-quarter page ad in convention booklet	\$25	_____
_____	Sponsorship of a Keynote Session	\$200	_____
_____	Sponsorship of a Workshop	\$100	_____
_____	Sponsorship of a vendor hall break	\$ 50	_____
_____	Sponsorship of our Friday night Keynote	\$ 100	_____
_____	Bag Stuffing	\$50	_____
<b>TOTAL ENCLOSED:</b>			_____
(Make Checks Payable to NDHSA)			

COMPANY NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

WEB SITE \_\_\_\_\_

You will be sent a confirmation mailing and maps of the city prior to the convention.  
Requests for refunds must be in writing and will be considered by the NDHSA executive director on a case-by-case basis.